Town of Middlesex
Facilities Improvement Team (FIT) Regular Meeting
Wednesday December 3, 2025 4:30 PM

AGENDA
4:30 : Welcome
Approve minutes of November 5, 2025 meeting – Action Likely
Approve or Amend Agenda for December 3, 2025 – Action Likely

4:35 : Logistics/Protocol
Regular meeting time is the first Wednesday of each month from 5 pm to 7 pm
Carol will take minutes
Zoom set-up and operation
Posting of minutes and agendas

4:40 : Sub-committee's report out to full FIT
Town Hall:
work completed to date
Next steps
Discussion

Town Garage:
Work completed to date
Next steps
Discussion

5:10 : Status report to Select Board on January 6, 2026
Should there be another FIT meeting prior to the Select Board meeting?

Possible issues to be included in this discussion:
How FIT is organized
Sub-committees report out on status as of January 6, 2026
Start program to reach out to community.
Can we be included at Town Meeting?
Refine designs
Obtain estimated costs. Are any funds available to hire cost estimator? When should these initial cost estimates be done? In time for Town Meeting?
When would the Board like to have projects voted on by community?

5:30 : Assignment of tasks to be completed for Select Board meeting

5:40: Other Business/Adjourn